

# **2019 Reservation Policy**

## LARGE PARTY RESERVATIONS

Overlook Bar and Grill gladly accepts reservations for parties with 20 or more guests. Large party reservations are available during normal posted dining hours.

# FOOD & BEVERAGE MINIMUMS

Large party reservations will have a food and beverage minimum charge. This is a pre-tax minimum, and all food and beverages purchased during the reservation will count towards that minimum. Please refer to our policy chart below for further information and pricing.

# TIME

Reservations are scheduled for a two hour time period. If you would like more time, please let us know when making your reservation. This option may be limited due to other reservations, and may require an additional fee. Food is perordered to allow ample time for socializing and celebration. Upon arrival, beverage orders are taken by your server(s). Shortly after, family style or buffet style food service is provided.

## CONFIRMATION

All large party reservations must be made at least fourteen days in advance. In order to secure your reservation, a deposit equal to 50% of the minimum total is required. This will be applied to your balance at the time of the event. The remainder of your charges are due at the close of your event, with the event minimum to be paid if not exceeded. All menu selections and guest counts are to be finalized 72 hours prior to your reservation, deposit is fully refundable until this time. Cancellations occurring between 72 and 24 hours of a reservation will have the deposit held, and can apply that deposit to a future large party reservation. Any cancellation less than 24 hours in advance will forfeit the deposit.

## **RESERVATION POLICY**

Guest Count	Minimum F&B Spend
20 guests	\$325.00
35 guests	\$575.00
Private Function	\$1,500.00

## **RESERVATION POLICY**

If you are interested in renting the entire restaurant or have a greater number of guests than our maximum, please contact the catering team directly for more information and availability.

\*For private functions (buyouts) we can only accommodate the following schedule:

Sunday: 6:00 PM- 9:00 PM Monday & Tuesday: All Day Wednesday & Thursday: 6:00 PM- 9:00 PM Friday & Saturday: NOT AVAILABLE

#### MENU SELECTION

Menu selections are predetermined using our catering or suggested menu. We also offer further personalization and specifics working with our Chef for custom requests. Large party service is family style or buffet service. Please discuss with the catering team directly if you are interested in plated meals.

#### BEVERAGES

We offer very flexible beverage options. For example, you may limit your guests to nonalcoholic drinks, beer and wine, or allow them to choose from all options. Please let us know choice when planing you event reservation.

#### SERVICE CHARGE & TAXES

An 18% service charge and 7% sales tax will be added to all large party reservations. The service charge is based on the final food and beverage total. Additional gratuity is accepted.

## CORKAGE AND CAKE FEE

Our corkage fee is \$20 per 750ml bottle of wine. If you choose to bring an outside dessert, a \$2 per person fee will apply.

#### TO MAKE A RESERVATION PLEASE CONTACT THE RESTAURANT DIRECTLY AT: 239-307-5439