



## AGENDA

1. Call to Order
2. Roll Call and Establish Quorum
3. Management Report
4. Committee Meeting Process
5. Community Safety
6. NVR Open Discussion on Agenda Topics
7. Adjournment



# Managers Report

## Major Projects

Trail Maintenance Scheduled July

Replace and Paint Signs

Pressure Cleaning

Caribe Neighborhood Painting Phase 2 50% Complete

Landscape Lighting Complete at Pool/OBG

Resort Pool Heater Replacement

Pickleball Court 1-4 Resurface Scheduled August









## Management Report Continued

### Landscaping

Fungicide Treatment Scheduled July

Pine Straw Install 50% Complete

Utility Team

### Maintenance

Wood Repairs

Lap Pool Equipment Screen Complete

Kayak Rack Scheduled July 18th

OBG Dumpster Screen Scheduled July 18th

Grout Repair in Clubhouse Showers Schedule July 15<sup>th</sup>

Maintenance Painting (Hydrants, Bike Racks, Several Mailbox Units)

Fine Committee Meeting July 27<sup>th</sup>



# Neighborhood Committee Meetings SOP

## Update to SOP:

### Neighborhood Committee Meetings

- Meeting schedule is posted on the community website annually in February (Week 1)
- 1-month prior to meetings, reminder of meetings sent to the community (use template) in the Community Update that links to the neighborhood page on the community website
- NVR provides agenda to management 10 days prior to meeting
- Agenda is reviewed/approved by management and posted on community website 5 days prior to meeting
- Additional meetings scheduled by the Neighborhood Committee should be noticed by providing notice and an agenda to management 10 Days in advance. Agenda is reviewed/approved by management and posted on community website 5 days prior to meeting. No additional e-blasts are sent for meetings scheduled by the committee outside of the cadence, but meeting date will be posted on the community website.



# Neighborhood Committee Meetings Communication

## **Neighborhood Committee Meetings:**

As a reminder, the Neighborhood Committee Meetings will be in one month. Residents may contact their Neighborhood Committee in advance of these meetings to discuss items relevant to their neighborhood that Neighborhood Voting Representatives will use to create agendas for these meetings. Agendas will be posted 5 days prior to the meeting on the Association website. For a full meeting schedule and information related to your neighborhood committee, including committee contact information, please visit the Association website here: <https://www.islesofcollierpreserve.org/neighborhood-elections>

To may also attend your meeting via zoom or in person in the Multi-Purpose Room at the Clubhouse. You may participate via zoom on the date and time for your neighborhood by using the following link:

<https://accessdifference.zoom.us/j/87972278910>.



## Neighborhood Page on Community Website

- Updated Layout (includes schedule & zoom link)
  - Revised Neighborhood Pages
  - Updated Neighborhood Tags

<https://www.islesofcollierpreserve.org/neighborhood-elections>

**Additional Changes to Come...**



# Agenda

<https://www.islesofcollierpreserve.org/s/Guana-COMmittee-Agenda.pdf>





# Agenda

Barbuda Neighborhood Committee Meeting Agenda  
June 27<sup>th</sup>, 2022

**1. Landscaping Concerns**

Sidewalk grasses  
Hedges corner of Antiqua and Saba

**2. Lake Concerns**

Erosion  
Status of Juniper proposal  
Algae in lakes  
Spike Grass

**3. Safety Concerns**

Stop sign needed  
Gates left opened  
Back gate

**4. Compliance Concerns**

Roof Cleaning  
Overnight parking  
Request for updated R&R's

**5. Community Beautification**

Rust on community walls  
Cracks in sidewalks  
Pest Control on common areas



# Agenda

## Barbuda Neighborhood

### Resident Concerns

Subsequent to sending out an email to all Barbuda neighborhood residents, requesting any concerns they may have relative to our specific neighborhood, as well as the community at large, our neighborhood committee members have met and compiled a list of these issues as stated below. Our hope is that these items are brought to the Board, with serious consideration for corrective action.

### LANDSCAPING & COMMUNITY BEAUTIFICATION

- Tall grasses on both sides of our sidewalks – these areas create a dangerous trip hazard, and provide cover for snakes, cane toads, and other critters. Residents cannot walk their pets, nor can two people walk side-by-side, and are forced to walk in the street. These tall grasses need to be replaced on the street side of the effected sidewalks with low maintenance turf grass or low, slow growing ground cover.
- The hedges at the corner of Saba and Antiqua are too tall. Motorists cannot see over them as they approach this intersection, causing very dangerous situations for both pedestrians and motorists.
- Add STOP signs at this intersection, in both directions on Antiqua.
- Rust on community walls – Despite the fact that rust was removed recently from the majority of the community walls, there was apparently no punch list made of areas left with this unsightly discoloration. Case in point is the area of the wall on Thomasson, to the left of the exit gate, as well as the entrance to the dog park. There should be a walk around with the pressure cleaning vendor to correct these and other areas as well. On this same point, the irrigation should be



# Meeting Minutes

[How To Write Effective Meeting Minutes \(with Templates and Samples\)](#)  
[\(wildapricot.com\)](#)



# Minutes

Organization Name

Meeting Minutes

Date

**Opening:**

When the meeting was called to order, where it was being held, and who called it to order.

**Present:**

All present members.

**Absent:**

Any members who were not present.

**Approval of Agenda**

**Approval of Minutes**

**Business From the Previous Meeting**

Any motions or topics that were previously raised, a brief description of what took place, and whether they were approved or rejected.

**New Business**

Any motions or topics that were raised for the first time at this meeting, a brief description of what took place, and whether they were approved or rejected.

**Additions to the Agenda**

Any additional items that were raised by committee members. ›

**Adjournment:**

What time the meeting was adjourned and by whom, as well as where the next meeting will be held and when.

**Minutes submitted by:** Name

**Minutes approved by:** Name



# Dominica Neighborhood Committee

## Meeting Minutes

**Date:** June, 27<sup>th</sup> 2022

**Time:** 10:17

**Location:** ZOOM Meeting/MPR

**Attendance:** Frank Bonacci, NVR; Leolani Gevers, Committee Member; Kathy Korkosz, Community Manager; Emma Doras, ICP Community Manager

- I. **Call to order** Leolani Gevers called the meeting to order at 10:17am.
- II. **Quorum** – Leolani Gevers via zoom, Frank Bonacci present in person
- III. **Proof of Notice**– Emma Doras
- IV. **Reading and Disposal of unapproved minutes** – none
- V. **Unfinished Business:** - none
- VI. **New Business:**
  - a. **Presentation of owner comments:** Frank Bonacci presented list of owner comments related to Financials, Communication, Landscaping, Maintenance/Repairs, Security/Safety, and Compliance. Followed by open discussion.
  - b. **Next Steps and Report to BOD:** Identified items that would be referred to Dominica BOD and Kathy Korkosz. Items for Master BOD report include suggestion for treasures report and recommendations related to the owner directory on the community website.
- VII. **Adjournment:** adjourn of the meeting at 11:15am.

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_



## Safety

- Speeding (discussion on next steps)
  - line of sight at intersections
- Access to amenities and pool (discussion on next steps)